

MINUTES OF THE PRE-BID MEETING -
Procurement of LED Screens, Desktop Machines, Cabling and Photocopiers Machines Reference No. CMU-NTP/060/2024 (BMGF) for CMU Islamabad

The pre-bid meeting was held, in the committee room of CMU Islamabad on 20 May, 2024 at 11:00 Am for answering the queries of the potential bidders / firms for or the Procurement of LED Screens, Desktop Machines, Cabling and Photocopiers Machines Reference No. CMU-NTP/060/2024 (BMGF). Following Officials attended the pre-bid meeting: -

- i. Mr. Junaid Arif, Manager IT
- ii. Mr. Mustafa Kamal, Dev &Ops/ System Administrator
- iii. Mr. Imran Khan, Stock & Procurement Officer
- iv. Mis. Razia Bano, Supply Chain Specialist

2. Following was the participant, representing their firm as mentioned below: -

- i) Mr. Zeeshan Ali, M/s M. Traders

3. The meeting started with the agenda under discussion and following points has been discussed: -

- i. "A Bidder will have to bid for all the listed products/services provided in the Schedule of Requirements mentioned in the SBD". This means all the bidders are encouraged to participate/compete in all items, but the current tender comprises three different categories of office equipment: i.e LED Screens, Desktop Machines, Cabling and Photocopiers Machines. However, there may be a lack of a company/firms that is an authorized distributor of all these equipment's.

Recommendations: Therefore, for healthy competition, all authorized firms/vendors are allowed to bid for any or all of the listed products."

4. The meeting ended with the vote of thanks from the Committee.